

## CONTRACTOR POSTING

<b>Start Date:</b>	September 23, 2025, to March 31, 2026
<b>Position Title:</b>	Peer with Lived & Living Experience Contractor
<b>Department:</b>	Frontline Solutions
<b>Job Posting</b>	2025 - 37
<b>Status:</b>	Full-Time Contractor – 32 Hours / Week
<b>Closing Date:</b>	Please send your cover letter and resume to <a href="mailto:humanresources@drpeter.org">humanresources@drpeter.org</a> Position will remain open until filled
<b>Rate of Pay</b>	\$40.00 per hour

The Dr. Peter Centre is a healthcare organization located in Vancouver, BC, dedicated to providing compassionate care and support to individuals living with complex health and social conditions such as HIV/AIDS, mental health challenges, substance use and homelessness.

Through a holistic approach that includes medical care, counselling, and therapeutic activities, the Centre continues to advocate for "the sidelined 2%"—the approximately 750,000 Canadians with precarious access to traditional care, who face a continuum of overlapping social and health issues, requiring wraparound care. As both a direct service provider and a national leader in frontline care, the Centre offers a safe and inclusive environment for healing and connection while sharing its model of care across Canada.

We are currently looking for a Peer with Lived & Living Experience Contractor to join our Frontline Solutions Team on a Full-Time Contractor basis.

### Position Description and Duties

The Peer with Lived & Living Experience Contractor play a pivotal role in the planning and execution of key project activities in addition to reporting on the effectiveness of their outcomes. This role also involves ensuring that the insights and perspectives of lived experience are integrated into all the projects deliverables.

### Key Responsibilities

The Frontline Solution, The Peer with Lived & Living Experience Contractor is responsible for the following:

- **Facilitate Learning Opportunities:** Organize and lead virtual Community of Practice (CoP) calls for frontline service providers and community organizations..



- **Develop and Incorporate Resources:** Create, curate, and refine resources such as guidelines, best practices, and toolkits based on direct insights and feedback from internal and external sources. Ensure all resources are practical, relevant, and informed by the latest research and community needs.
- **Supporting Committees and Advisory Groups:** Support in the facilitation of FS Committees and Advisory panels to help create a welcoming and meaningful space of engagement for people with lived and living experience. Assist with recruitment by developing promotional materials, sharing emails, etc.
- **Engage with Stakeholders:** Build and maintain strong relationships with service providers, community organizations, and people with lived/living experience. Gather feedback and insights to continuously improve training content and resources.
- **Coordinate Project Activities:** Assist in planning and executing project activities in alignment with project goals and timelines.
- **Contribute to Planning and Strategy Discussions:** Responsible for analyzing data and deriving actionable insights to inform decision making and strategy.
- **Support and Oversee Evaluation Activities:** Oversee and support the evaluation of project activities and report on the effectiveness and lessons learned from their outcomes.

## Core Competencies

The Living Experience Working Group Contractor must possess the following competencies:

- Excellent communication skills are essential.
- Proven ability to develop and deliver training and educational materials.
- Candidates must be self-motivated, detail-oriented, and highly organized.
- Excellent organizational and project management abilities.
- Ability to effectively integrate lived experience into program development and resource creation.
- Candidates must have the ability to demonstrate empathy, cultural competence, and sensitivity in working with diverse populations.
- Strong understanding of harm reduction.
- Proficiency with Microsoft Office software.
- Ability to work independently and assess priorities to complete tasks.
- Strong ability to analyze data effectively and draw actionable insights from analytical results.



- A candidate with Bilingual, English and French, both oral and writing skills is an asset.
- Conflict of interest disclosure is a requirement

### General Working Conditions

**This position is remote, but it requires occasional travel to on-site events when necessary.** This position requires flexibility and the ability to prioritize workload, and the ability to work in a fast-paced environment where demands and deadlines may change with short notice. Multitasking and flexibility are required to meet deadlines, and to support many activities that may occur concurrently or without notice. Evening and weekend work may be required.

**Note:** We thank all interested applicants. Regretfully, we are not able to respond to phone calls or emails, and we are able to respond only to those applicants who are being considered for an interview.